

Board of Directors Meeting Minutes

October 15th, 2020 at 6:30pm, 2020 – via Zoom

Please Note: S&T is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, and in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order, including social distancing guidelines and avoiding group gatherings, the "Shelter-in-place" Order issued by San Luis Obispo County, and all applicable provisions of federal and state law, this Board meeting will be held telephonically and online.

Board members, shareholders and interested parties will be calling in via the Zoom video conferencing platform from separate locations. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the members, staff, and the public as a whole; however, S&T is making significant efforts to ensure participation during this Board meeting, and has taken the following steps to help the public access the meeting:

- **Zoom Video Conferencing.** Members of the public can call into the meeting to or they can access Zoom from a computer, mobile device or tablet. Zoom is a free platform.

See: www.st-water.com for Directions on "How to Zoom"

To Join meeting from a computer or smart phone:

- Go to Zoom (www.Zoom.com) or Zoom App
- Click on "Join Zoom Meeting"
- Enter Meeting ID: 829 4953 8906
- OR
- Click on this link: [October Zoom Link](#)

To Join meeting from a telephone:

- Dial the meeting phone number: (669)-900-9128
- When prompted, enter the meeting ID: 829 4953 8906

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A. Determination of a quorum and introductions

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

1. Welcome, determination of a quorum and introductions

The meeting was gavelled to order at 6:34 PM by President McAdon

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Rittenhouse	X		
Cote	X		
Gardner	X		

2. Accept minutes of last meeting (September 17th, 2020)

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

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- 3. Action items.** For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

a. Proposal for 2021 Budget

The board accepted the proposed rate change and budget as revised, (revision 3) during the meeting, for 2021

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

b. Proposal for 2021 Rates

Discussion was held regarding the true cost of water and Julie commented that we are probably charging less than the true cost. The financial concerns due to covid were also taken into consideration and in conclusion the Board voted to approve a 5% increase in water rates.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

4. Shareholder and Public comments for items not on agenda

- 5. Board member comments.** Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Mtg Adjourned 8:48