

Board of Directors Meeting Minutes

Aug 20 at 6:30 pm, 2020 – via Zoom Private Executive Session begins at 6:10 pm

Please Note: S&T is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, and in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order, including social distancing guidelines and avoiding group gatherings, the "Shelter-in-place" Order issued by San Luis Obispo County, and all applicable provisions of federal and state law, this Board meeting will be held telephonically and online.

Board members, shareholders and interested parties will be calling in via the Zoom video conferencing platform from separate locations. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the members, staff, and the public as a whole; however, S&T is making significant efforts to ensure participation during this Board meeting, and has taken the following steps to help the public access the meeting:

- **Zoom Video Conferencing.** Members of the public can call into the meeting to or they can access Zoom from a computer, mobile device or tablet. Zoom is a free platform.

See: www.st-water.com for Directions on "How to Zoom"

To Join meeting from a computer or smart phone:

- Go to Zoom (www.Zoom.com) or Zoom App
- Click on "Join Zoom Meeting"
- Meeting ID: 814 9139 2767

To Join meeting from a telephone:

- Dial the meeting phone number: (669)-900-9128
- When prompted, enter the meeting ID: 814 9139 2767

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A. Determination of a quorum and introductions

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

1. Start Executive Session at 6:10 pm
2. Adjourn from Executive session to Public Board Meeting at 6:30pm
3. Welcome, determination of a quorum and introductions

The meeting was gavelled to order at 6:31 PM by President McAdon.

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Rittenhouse	X		
Cote	X		
Gardner	X		

Resident Frances Meehan on Glen St. also joined the meeting

4. Announce results of issues from Executive Session
5. Accept minutes of last meeting (July 23, 2020)

Vote to accept the minutes of the July 23,, 2020

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

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6. Financial reports

7. Updates on company projects:

- a. Basin Management Committee (BMC)
- b. Operations

Charlie is meeting with Monarch Grove HOA to negotiate their request to use S&T Water to clean their storm drains.

8. Action items.

For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

- a. Proposal for a budget to add a railing and improvement to the north tank

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

- b. Proposal for budgetary funds transfers

- 8b1: is a proposal to move budgeted funds to increase the budget for Banking Fees

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

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- 8b2: is a proposal to move budgeted funds to increase the budget for Books and Subscriptions.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

- c. Establish committee to roll out Eye on Water, create instructional sheets and a newsletter
Julie and Meg will head this committee.
- d. Review of the duty month schedule
Julie will be on duty for December
Reminder to go to the tanks every two/three days and call another director if you can't.
- e. Review of the meeting schedule

9. Shareholder and Public comments for items not on agenda

10. Board member comments. Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Chris is asking for a discussion on increasing the transfer fee for new shareholders.

Meeting adjourned 7:44 pm