

## Board of Directors Meeting Minutes

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**Thursday April 16, 2020 – Zoom on line**  
**6:30 pm**  
**Meeting Minutes**

### **A. Determination of a quorum and introductions**

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

#### **1. Welcome, determination of a quorum and introductions**

The meeting was gavelled to order at 6:32 PM by President McAdon.

| Directors   | Director Present | Absent | Excused Absence |
|-------------|------------------|--------|-----------------|
| McAdon      | X                |        |                 |
| Syfan       | X                |        |                 |
| Rittenhouse | X                |        |                 |
| Cote        | X                |        |                 |
| Gardner     | X                |        |                 |

Shareholders, Officers and other parties present at the meeting introduced themselves:

| Attendee      | Address or interest |
|---------------|---------------------|
| John Goetz    | Inyo                |
| Sandra Cirelo | Bookkeeper          |

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## 2. Accept minutes of last meeting

Vote to accept the minutes of the March 11, 2020 meeting:

| Directors   | Accept | Reject | Abstain | Absent |
|-------------|--------|--------|---------|--------|
| McAdon      | X      |        |         |        |
| Syfan       | X      |        |         |        |
| Rittenhouse | X      |        |         |        |
| Cote        | X      |        |         |        |
| Gardner     | X      |        |         |        |

## 3. Financial reports

## 4. Basin Management Committee

## 5. Reports from Operations

**6. Action items.** For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

**a. Formation of a working committee to improve conditions at well #5.** Amend wording of proposal "This letter would then be reviewed by the S&T attorney and then by the County Environmental Health department before it is sent to the CA Regional Water Quality Board". Amend proposal to include review from the S&T board.

| Directors   | Accept | Reject | Abstain | Absent |
|-------------|--------|--------|---------|--------|
| McAdon      | X      |        |         |        |
| Syfan       | X      |        |         |        |
| Rittenhouse | X      |        |         |        |
| Cote        | X      |        |         |        |
| Gardner     | X      |        |         |        |

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**b. Discussion about company operation during pandemic emergency**

There was an informal discussion and no recommendations were made by the board for future action items.

**c. Review of meeting schedule**

Change next meeting to reflect "location" as Zoom on line

**d. Review of Director duty calendar** – Fill in names after election in June. Chris is welcome to shadow Charlie in April and June.

**7. Shareholder and Public comments for items not on agenda**

**8. Board member comments.** Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Meeting Adjourned 7:53 pm